

REVISION OF TERMS OF REFERENCE OF PANELS AND WORKING GROUPS

EB 59

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BACKGROUND

WHERE WE ARE NOW

- EB retreat in 2010
 - Need for clarification on the roles of Chairs and Vice-Chairs of panels and WGs
 - Need for gearing EB to be more executive
- Increased caseload for panels and WGs to handle over the years
- Evolving roles of the secretariat in various CDM processes over the years
- Some tasks are mandated to and carried out by panels/WGs, some are by the secretariat (with or without consultation with panels/WGs), others are by both
 - Need for clear definition of the nature and role of different elements of the support structure



OBJECTIVES

WHAT TO BE ACHIEVED

- To clarify the roles and responsibilities of panels and WGs
- To clarify the roles and responsibilities/accountability of Chairs and Vice-Chairs of panels, WGs in the meetings of these bodies as well as in the EB
- To clarify the roles and responsibilities of the secretariat



QUESTIONS (1)

WHAT PRINCIPLES TO BE SET OUT

- What should be the roles and responsibilities of the support structure of the EB so that:
 - All submissions (projects submissions, methodology-related submissions, accreditation applications) are processed efficiently?
 - Development/revision of regulatory documents put forward to the EB is done efficiently and with good quality?
 - The EB can act in a more "executive" manner?



QUESTIONS (2)

WHAT PRINCIPLES TO BE SET OUT

- What should be the roles and responsibilities of Chairs and Vice-Chairs of panels and WGs:
 - During the consideration by panels and WGs (in meetings as well as between meetings)?
 - What are the rights and obligations for Chairs and Vice-Chairs in panels and WGs?
 - During the consideration by the EB on the outputs from panels and WGs (in meetings as well as between meetings)?
 - What are the rights and obligations for Chairs and Vice-Chairs in EB?



PROPOSAL (1)

NATURE AND STRUCTURE OF THE DOCUMENT

- Develop a consolidated document “**ToRs of EB support structure**” covering all panels, WGs and the secretariat for various processes under the authority of EB
- Two sections
 - General rules applicable to all panels and WGs
 - Specific rules applicable to each support body:
 - MP
 - SSC WG
 - A/R WG
 - AP
 - RIT
 - Secretariat



PROPOSAL (2)

SCHEDULE

1. Brainstorming discussion and general direction at EB 59
2. Preparation of draft ToRs by the secretariat
3. Seeking feedback from members of panels/WGs
4. Consideration and adoption of ToRs at EB 60 or EB 61
5. Revise relevant procedures to reflect adopted ToRs (as needed)



ACTIONS BY EB

EXPECTED AT EB 59

1. To agree on the objectives for the revision of ToRs
2. To consider and agree on the principles on the roles and responsibilities of panels, WGs and their Chairs/Vice-Chairs, as well as the secretariat, in supporting the EB
3. To agree on the nature and structure of the revised ToRs
4. To agree on the schedule for revising ToRs

